



Byron P. Decoteau, Jr., Director

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GENERAL CIRCULAR NUMBER 2026-043

DATE: August 7, 2026

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Announcement of Public Hearing on September 2, 2026 – to Consider Changes to the Classification and Pay Plan

The State Civil Service Commission will hold a public hearing on Wednesday, September 2, 2026, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9:00 a.m. and will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 North 3rd Street, Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

THE CHANGES TO THE CLASSIFICATION AND PAY PLAN NOTED IN EXHIBITS (A) AND (B) REQUIRE APPROVAL FROM BOTH THE STATE CIVIL SERVICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION AND APPROVED BY THE GOVERNOR.

EXHIBIT A: Proposed New Jobs (see attached)

New jobs are recommended as a result of job assessments completed by SCS.

EXHIBIT B: Proposed Job Pay Grade Changes (see attached)

Pay level changes are recommended as a result of job assessments completed by SCS. Pay for employees in these job titles will be determined in accordance with Rule 6.8.1(a) on the effective date of implementation.

THE CHANGES TO THE CLASSIFICATION AND PAY PLAN NOTED IN EXHIBITS (C) AND (D) REQUIRE APPROVAL FROM ONLY THE STATE CIVIL SERVICE COMMISSION PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION.

EXHIBIT C: Proposed Job Title Changes (see attached)

A job title change is recommended as a result of a job assessment completed by SCS.

EXHIBIT D: Proposed Job Specification Changes (see attached)

Job specification changes are recommended as a result of job assessments completed by SCS.

Note: Once the required approvals for the above exhibits are granted, another General Circular will be issued to notify state agencies of the effective date and further instructions for implementation.

Please review this proposal and furnish us with any comments that you consider pertinent by close of business on August 31, 2026.

If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify Louisiana State Civil Service of such intentions in advance of the meeting. You may direct any comments regarding this proposal to State Civil Service by emailing SCSInfo@civilservice.la.gov or by calling 225-342-8272.

Please post this General Circular prominently so that all employees will receive notice of this hearing. If any special accommodation is needed, please notify State Civil Service prior to this meeting.

Sincerely,

s/Byron P. Decoteau, Jr.
State Civil Service Director

Exhibits requiring approval from both the State Civil Service Commission and the Governor prior to implementation:

EXHIBIT A: PROPOSED NEW JOBS

JOB TITLE	PAY SCHED	PAY LEVEL	OCC GRP CODE
CIVIL SERVICE CHIEF OPERATING OFFICER	AS	625	C3
GAMING TECHNICAL COMPLIANCE MANAGER	TS	317	C5

EXHIBIT B: PROPOSED JOB PAY GRADE CHANGES

JOB CODE	JOB TITLE	FROM SCHED	FROM LEVEL	TO SCHED	TO LEVEL
172450	DOTD PROGRAM SPECIALIST 1	AS	612	AS	613
172460	DOTD PROGRAM SPECIALIST 2	AS	613	AS	614
172470	DOTD PROGRAM SPECIALIST 3	AS	615	AS	616
172480	DOTD PROGRAM SPECIALIST 4	AS	617	AS	618
172500	DOTD PROGRAM SUPERVISOR	AS	619	AS	620
172510	DOTD PROGRAM MANAGER	AS	620	AS	622
172520	DOTD PROGRAM DIRECTOR	AS	622	AS	624
170020	FIRE AND POLICE DEPUTY STATE EXAMINER	AS	624	AS	625
170010	FIRE AND POLICE STATE EXAMINER	AS	626	AS	627

Exhibits requiring approval of only the State Civil Service Commission prior to implementation:

EXHIBIT C: PROPOSED JOB TITLE CHANGE

JOB CODE	FROM JOB TITLE	TO JOB TITLE
171320	CIVIL SERVICE ETHICS ADMINISTRATOR	ETHICS ADMINISTRATOR

EXHIBIT D: PROPOSED JOB SPECIFICATION CHANGES

JOB CODE	JOB TITLE
170780	CIVIL SERVICE DEPUTY DIRECTOR
170770	CIVIL SERVICE DIRECTOR
171320	CIVIL SERVICE ETHICS ADMINISTRATOR ¹
170020	FIRE AND POLICE DEPUTY STATE EXAMINER
170010	FIRE AND POLICE STATE EXAMINER
173390	GAMING TECHNICAL COMPLIANCE SPECIALIST 1
173400	GAMING TECHNICAL COMPLIANCE SPECIALIST 2
173410	GAMING TECHNICAL COMPLIANCE SPECIALIST 3
173420	GAMING TECHNICAL COMPLIANCE SPECIALIST 4
173430	GAMING TECHNICAL COMPLIANCE SUPERVISOR
170930	HUMAN RESOURCES DIVISION ADMINISTRATOR
170520	STATE CAPITAL OUTLAY TECHNICAL ADMINISTRATOR

¹ – Proposed job title change; see Exhibit C.