



Byron P. Decoteau, Jr., Director

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GENERAL CIRCULAR NUMBER 2025-029

DATE: May 8, 2025

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Announcement of June 4, 2025 Pay Hearing

The State Civil Service Commission will hold a public hearing on Wednesday, June 4, 2025, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9:00 a.m. and will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 North Third Street, Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (A) BELOW REQUIRE APPROVAL FROM BOTH THE STATE CIVIL SERVICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION AND APPROVED BY THE GOVERNOR.

EXHIBIT A: Proposed New Jobs for Addition to the Pay Plan (see attached).

THE CHANGES TO THE PAY PLAN NOTED IN EXHIBITS (B) THROUGH (D) BELOW REQUIRE APPROVAL FROM ONLY THE STATE CIVIL SERVICE COMMISSION PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION.

EXHIBIT B: Proposed Job Title Changes to the Pay Plan (see attached).

EXHIBIT C: Proposed Job Specification Changes to the Pay Plan (see attached).

EXHIBIT D: Proposed Jobs to be Abolished from the Pay Plan (see attached).

Please review this proposal and furnish us with any comments that you consider pertinent by close of business on June 2, 2025.

If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify Louisiana State Civil Service of such intentions in advance of the meeting. You may direct any comments regarding this proposal to State Civil Service by emailing SCSInfo@la.gov or by calling 225-342-8272.

Please post this General Circular prominently so that all employees will receive notice of this hearing. If any special accommodations are needed, please notify State Civil Service prior to this meeting.

Sincerely,

s/Byron P. Decoteau, Jr.
State Civil Service Director

Exhibits requiring approval from both the State Civil Service Commission and the Governor prior to implementation:

**EXHIBIT A: PROPOSED NEW JOBS FOR ADDITION TO THE PAY PLAN
SINCE THE PAY HEARING ON MAY 7, 2025**

JOB TITLE	PAY SCHED	PAY LEVEL	OCC GRP CODE
COMPLIANCE INVESTIGATIONS ADMINISTRATOR	AS	622	F5
STATE REGISTER ASSISTANT EDITOR 1	AS	615	D2
STATE REGISTER ASSISTANT EDITOR 2	AS	617	D2
STATE REGISTER EDITOR	AS	620	D2
STATE REGISTER ASSISTANT DIRECTOR	AS	622	D2
STATE REGISTER DIRECTOR	AS	624	D2

Exhibits requiring approval of only the State Civil Service Commission prior to implementation:

**EXHIBIT B: PROPOSED JOB TITLE CHANGES TO THE PAY PLAN
SINCE THE PAY HEARING ON MAY 7, 2025**

JOB CODE	FROM JOB TITLE	TO JOB TITLE
172060	COMPLIANCE INVESTIGATOR 4-A	COMPLIANCE INVESTIGATOR 4
171040	COMPLIANCE INVESTIGATOR 4-B	COMPLIANCE INVESTIGATOR SUPERVISOR
171050	COMPLIANCE INVESTIGATOR 5	COMPLIANCE INVESTIGATOR MANAGER
129190	LEVEE MAINTENANCE SUPERINTENDENT	LEVEE MAINTENANCE MANAGER
129180	LEVEE BOARD OPERATIONS SUPERINTENDENT	LEVEE MAINTENANCE DIRECTOR
129380	ORLEANS LEVEE BOARD OPERATIONS AND MAINTENANCE DIRECTOR	LEVEE MAINTENANCE ADMINISTRATOR

**EXHIBIT C: PROPOSED JOB SPECIFICATION CHANGES TO THE PAY PLAN
SINCE THE PAY HEARING ON MAY 7, 2025**

JOB CODE	JOB TITLE
171010	COMPLIANCE INVESTIGATOR 1
171020	COMPLIANCE INVESTIGATOR 2
171030	COMPLIANCE INVESTIGATOR 3
172060	COMPLIANCE INVESTIGATOR 4-A ¹
171040	COMPLIANCE INVESTIGATOR 4-B ¹
171050	COMPLIANCE INVESTIGATOR 5 ¹
171350	LEVEE FOREMAN A
171360	LEVEE FOREMAN B
171370	LEVEE FOREMAN C
129190	LEVEE MAINTENANCE SUPERINTENDENT ¹
129180	LEVEE BOARD OPERATIONS SUPERINTENDENT ¹
129380	ORLEANS LEVEE BOARD OPERATIONS AND MAINTENANCE DIRECTOR ¹

¹ – Proposed job title change; see Exhibit C.

**EXHIBIT D: PROPOSED JOBS TO BE ABOLISHED FROM THE PAY PLAN
SINCE THE PAY HEARING ON MAY 7, 2025**

JOB CODE	JOB TITLE
129390	ORLEANS LEVEE BOARD OPERATIONS AND MAINTENANCE COORDINATOR