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GENERAL CIRCULAR NUMBER 2023-062

DATE: November 8, 2023

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Proposed Amendment to Civil Service Rule 22.8

The State Civil Service Commission will consider a proposed amendment to Rule 22.8 of the State Civil Service Rules at its regularly scheduled business meeting on Wednesday, December 6, 2023. The meeting will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 North Third Street, Baton Rouge, Louisiana, at 9 a.m. Individuals who wish to comment should provide feedback prior to the meeting in writing to the Director of the Department of State Civil Service at Post Office Box 94111, Capitol Station, Baton Rouge, Louisiana 70804-9111. Comments may also be directed to the attention of the civilservicecommission@la.gov.

The proposed amendment repeals CSR 22.8(c) due to the upcoming removal of the Professional Level Exam (PLE). Due to this removal, there will no longer be a need for this testing exemption.

Please see the attachment for details of the amendment to Civil Service Rule 22.8.

Sincerely,

s/Byron P. Decoteau, Jr.
Director



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Proposed Amendment to State Civil Service Rule 22.8 Exemptions from Testing Requirements

The State Civil Service Commission will consider the proposed amendment of Rule 22.8 to Chapter 22 of the Civil Service Rules at its regularly scheduled business meeting on Wednesday, December 6, 2023. Please refer to General Circular No. 2023-062 for more information.

Proposed Effective Date: January 1, 2024

Reason for Amendment:

The proposed amendment repeals CSR 22.8(c) due to the upcoming removal of the Professional Level Exam (PLE). Due to this removal, there will no longer be a need for this testing exemption.

1 **Chapter 22: Requirements for Filling Job Vacancies**

2
3 22.8 Exemptions from Testing Requirements

- 4
- 5 (a) **Louisiana Rehabilitation Services Program.** An appointing authority may fill a vacancy by probational
6 appointment, job appointment or promotion of an individual deemed eligible for services by the
7 Louisiana Rehabilitation Services Program without the appointee’s attainment of any test scores
8 normally required, provided the appointee meets the Minimum Qualifications of the job, and that the
9 appointing authority has documented the individual has been determined by the Louisiana
10 Rehabilitation Services Program as disabled to such an extent as to prohibit participation in the required
11 test.
- 12
- 13 (b) **Out-of-State Vacancies.** The Director may exempt from testing requirements applicants for out-of-state
14 vacancies filled by probational appointment, job appointment or promotion.
- 15
- 16 (c) **Repealed effective January 1, 2024.** ~~An applicant who meets the Minimum Qualifications and has
17 obtained a baccalaureate or graduate degree from an accredited college or university with an overall
18 grade-point average (GPA) of 3.5 or higher, as verified by official transcript, may be appointed by
19 probational appointment or job appointment without taking any Director administered test normally
20 required provided that the job to which he is appointed is a professional level job for which possession
21 of the baccalaureate degree alone is sufficient to meet the Minimum Qualifications or a professional
22 level job at the experienced or advanced level requiring up to, but not more than three years of
23 professional level experience beyond the degree.~~
- 24
- 25 (d) **Veterans.** An appointing authority may fill a vacancy by probational appointment or job appointment
26 of a veteran of the armed forces who has been honorably discharged from active duty within the
27 previous twelve months without the appointee’s attainment of any Civil Service test scores normally
28 required, provided the appointee meets the Minimum Qualifications of the job. The veteran must have
29 been honorably discharged and have served at least 90 days of active service for purposes other than
30 training. An appointing authority may make an offer to an active member of the armed forces, but the
31 effective date of the appointment cannot be prior to the discharge date.
- 32
- 33 (e) **POST Certification.** An applicant who meets the Minimum Qualifications and has a Peace Officer
34 Standards and Training (POST) certification from a Louisiana accredited training academy may be
35 appointed by probational appointment or job appointment to a job which requires the Protective
36 Services Exam without a test score. The applicant’s POST certification shall not be under suspension or
37 pending a revocation hearing.