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## GENERAL CIRCULAR NUMBER 2021-003

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**DATE:** February 3, 2021

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Report of Rules Adopted under Civil Service Rule 2.10 (f)

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This general circular serves as official notification for compliance with [Civil Service Rule 2.10\(f\)](#) regarding the adoption of emergency rules. In accordance with the Rule, “the month following the month in which an emergency rule is adopted, the emergency rule change shall be published in full in a general circular electronically disseminated with the reasons submitted by the Commission for the finding of the emergency”. On January 6, 2021, the State Civil Service Commission adopted amendments to C.S.R 11.13(a)5 and 11.35(b) and created C.S.R. 11.35(d) on an emergency basis. The Commission submitted that such rules required an emergency consideration and adoption due to both the expiration of the mandatory leave provisions of the Families First Coronavirus Response Act on December 31, 2020 and the permissive leave provisions contained in the Consolidated Appropriations Act, 2021, signed by President Trump on December 27, 2020. There was insufficient time following passage of the Consolidated Appropriations Act, 2021, to address the leave needs of classified employees through the regular rule promulgation process.

For a full version of these rules, see [General Circular 2021-001](#).

Sincerely,

s/Byron P. Decoteau, Jr.  
State Civil Service Director