



**Byron P. Decoteau, Jr., Director**

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## GENERAL CIRCULAR NUMBER 2020-059

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**DATE:** October 23, 2020

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Announcement of November 4, 2020 Pay Hearing

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The State Civil Service Commission will hold a public hearing on Wednesday, November 4, 2020, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9 a.m. and will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 Third Street, Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

**THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (A) BELOW REQUIRE APPROVAL FROM BOTH THE STATE CIVIL SERVICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION AND APPROVED BY THE GOVERNOR.**

**EXHIBIT A:** Proposed Job Pay Grade Changes to the Pay Plan (see attached).

**THE CHANGES TO THE PAY PLAN NOTED IN EXHIBITS (B) AND (C) BELOW REQUIRE APPROVAL FROM ONLY THE STATE CIVIL SERVICE COMMISSION PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION.**

**EXHIBIT B:** Proposed Job Title Changes to the Pay Plan (see attached).

**EXHIBIT C:** Proposed Job Specification Changes (see attached).

Further supplements adding items to these exhibits may be issued at the Commission Hearing.

**Please review this proposal and furnish us any comments that you consider pertinent by close of business October 30, 2020.** If you would like to appear before the Commission to present your

comments orally, you are invited to do so and are requested to notify Louisiana State Civil Service of such intentions in advance of the meeting. You may direct any comments regarding this proposal to State Civil Service Chief Operating Officer, Nicole Tucker, at [Nicole.Tucker@la.gov](mailto:Nicole.Tucker@la.gov) or 225-342-8272.

Please post this General Circular prominently so that all employees will receive notice of this hearing. If any special accommodations are needed, please notify us prior to this meeting.

Sincerely,

s/Byron P. Decoteau, Jr.  
State Civil Service Director

**Exhibits requiring approval from both the State Civil Service Commission and the Governor prior to implementation:**

**EXHIBIT A: PROPOSED JOB PAY GRADE CHANGES TO THE PAY PLAN  
SINCE THE SEPTEMBER 2, 2020 PAY HEARING**

JOB CODE	JOB TITLE	FROM SCHED	FROM LEVEL	TO SCHED	TO LEVEL
170110	REVENUE TAX SPECIALIST 1	AS	611	AS	612
170130	REVENUE TAX SPECIALIST 3	AS	614	AS	615
136570	REVENUE TAX OFFICER 1	AS	611	AS	612

**Exhibits requiring approval of only the State Civil Service Commission prior to implementation:**

**EXHIBIT B: PROPOSED JOB TITLE CHANGES TO THE PAY PLAN  
SINCE THE SEPTEMBER 2, 2020 PAY HEARING**

JOB CODE	FROM JOB TITLE	TO JOB TITLE
126100	PSYCHOLOGIST 1	PSYCHOLOGY POST-DOCTORAL FELLOW

**EXHIBIT C: PROPOSED JOB SPECIFICATION CHANGES  
SINCE THE SEPTEMBER 2, 2020 PAY HEARING**

JOB CODE	JOB TITLE
126100	PSYCHOLOGIST 1 <sup>1</sup>
126110	PSYCHOLOGIST 2

<sup>1</sup> – Proposed job title change; see Exhibit B.