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GENERAL CIRCULAR NUMBER 2020-027

DATE: April 24, 2020

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: COVID-19 – No. 20: Extensions to Chapter 27 of the Civil Service Rules

Please be advised that the following provisions under Chapter 27 of the State Civil Service Rules have been extended by the Director.

Rule 27.1(b) has been extended to 12:01 a.m. on May 6, 2020. This rule allows an appointing authority the ability to grant sick leave to care for a dependent child residing in his household due to a school closure related to COVID-19. State Civil Service will be releasing proposed emergency rules to be considered at the regular business meeting of the State Civil Service Commission to be held on May 6, 2020 to address this scenario moving forward.

Rule 27.7 Suspensions of Deadlines has been extended until 12:01 a.m. on May 31, 2020.

Please Note: Unless this Rule 27.7 is further extended by the Commission at the May 6, 2020 meeting, it will expire on May 31, 2020. For further clarification, this is not an extension of 30 days from May 31, 2020, i.e. until June 30, 2020. All actions or documentation that have been delayed under Rule 27.7 must be completed and submitted by May 30, 2020. As of May 31, 2020, all deadlines are in full force and effect.

Should you have any questions about these rules, please contact your Agency Relationship Manager or email SCSInfo@la.gov.

Please continue to monitor our website and social media platforms for updates and/or changes to the situation.

Sincerely,

s/Byron P. Decoteau, Jr.
State Civil Service Director