



**Byron P. Decoteau, Jr., Director**

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## GENERAL CIRCULAR NUMBER 2019-031

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**DATE:** August 28, 2019

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Accountability Division Rebranding

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State Civil Service is happy to announce the rebranding of the Accountability Division – effective immediately, the Accountability Division will be known as the Compliance and Audit Division. SCS has undertaken this effort in light of the reorganization to the PODS model, which took place earlier this year. The Compliance and Audit Division will continue to audit state agencies to evaluate their overall adherence to merit principles and compliance with State Civil Service rules, but will now use new approaches for determining the audit schedule and sample size for agency audits, as well as seek greater levels of internal coordination with the PODS. Compliance and Audit staff will continue to identify areas of concern and best practices, working closely with each Agency Relationship Manager, POD staff, and agency HR personnel to develop plans to best assist the agency in the area of SCS rule compliance.

Additionally, the Compliance and Audit Division acquired the Data Quality Management (DQM) function from the former Employee Relations Division within SCS. As part of this function, Compliance and Audit staff will be responsible for auditing bi-weekly and monthly reports in the LaGov HCM system to analyze data quality, integrity and compliance with SCS rules. Agencies will be notified when rule violations or entry errors have been discovered. We appreciate you working with us to correct any errors that may be determined to ensure the accuracy of our data.

For more information about the Compliance and Audit rebranding effort, please view the first State Civil Service Spotlight On Demand [here](#).

If you have any questions about this rebranding effort, or general questions related to the Compliance and Audit Division, please contact [Toby Comeaux](#), Chief Administrative Officer, at (225) 342-8084 or [Melinda Robert](#), Compliance and Audit Administrator, at (225) 342-6502.

Sincerely,

s/Byron P. Decoteau, Jr.  
State Civil Service Director