



Louisiana  
**SCS**  
State Civil Service

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**DATE: December 15, 2016**

**TO: Heads of State Agencies and Human Resources Directors**

**SUBJECT: Approved Changes to Civil Service Rule 1.19**

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At its General Business meeting held on December 14, 2016, the State Civil Service Commission adopted proposed amendments to Civil Service Rule 1.19, effective December 14, 2016.

The rule will now read as follows:

***1.19 'Layoff' means the separation of an employee from a position because of a lack of work or a lack of funds resulting in the abolishment of a position.***

Any questions concerning this amendment may be address to Elizabeth Montalbano, Employee Relations Division Administrator, at [Elizabeth.Montalbano@la.gov](mailto:Elizabeth.Montalbano@la.gov) or by telephone at (225) 342-8272.

Sincerely,

s/Byron P. Decoteau, Jr.  
Director