

TC Webinar Notes

October 1, 2024

ILT Updates:

1. The November and December schedule is available in Success Factors.
 - a. Please encourage your people to use the request course feature in Success Factors for the courses they need. It informs our scheduling.
 - b. There will be plenty of opportunities for Core and Group 1 Capstones.

General Updates:

2. Maintenance in Success factors will likely occur in the coming months.
 - a. Assignment profiles will be cleaned up.
 - b. Your patience will be appreciated during this process. You might notice individuals being reassigned to MTRs—please ignore.
3. MTR completion will be able to be seen on learning history soon.
 - a. Employees who completed SCS CPTP Group 1 & 2 Supervisor Mandatory Training Requirements before the transition to SF will receive Legacy completion status.
 - a. Group 1 - SCS CPTP Group 1 Supervisor Mandatory Training Requirement Legacy Completion
 - b. Group 2 - SCS CPTP Group 2 Supervisor Mandatory Training Requirement Legacy Completion

MTR Updates:

4. Changes were made to the MTR program.
 - a. Program blocks must be taken in order
 - b. Core > Group 1 > Group 2 (Prior to this, you could take G1 before Core, etc.)
 - c. This change eliminates the possibility for learners to enroll in the Capstone without having completed the prerequisite courses, which had been causing issues.

TC Updates:

5. Please let us know if you are leaving your role as TC and provide us with your replacement's contact information. This will prevent any delays in information between CPTP and your agency.
6. We have reported the error message received when attempting to register for a Capstone workshop with fewer than 5 seats available to OTS. They are currently working on a resolution. If you encounter this issue, please send a request to scs-cptp@la.gov to get registered for the class.

Report Round-up:

StLA – Item Completion Status CSV

- Returns the completion status for the items participated in during the given date range.

TC Mailbag:

"When I try to take my required annual courses (like PSH), it says I've already completed them. What should I do?"

If you receive a message saying you've already completed an annually required class, click "launch again" and continue with the class for the current year.