

# CPTP Training Coordinator Webinar

September 1, 2020

## Added Group 1 Capstone

- Available starting 9/15.
- 3-2 hour workshops.
- These workshops will follow the same format as the Core Capstone workshops.
- In LEO on Thursday, 9/3.
- Must be completed in order.
  1. Alt Group 1 Workshop I
  2. Alt Group 1 Workshop II
  3. Alt Group 1 Workshop III
- Must complete all 3 workshops in order to receive the Group 1 qual.
- Can register for all 3 workshops at one time.
- Space is limited, so please attend if you register. If you cannot attend, please cancel as soon as you can.

## Updates

- Group 2 workshops will be available later this fall.
- Once we get all of our capstones virtual; we will be exploring offering other courses in workshop format later this year.
  - Agency mandatories will be given priority.
  - If you have mandatories at your agency, please send us a list of courses.
- As a reminder, you must have audio and video for workshops.
  - The way the courses are set up, only a computer or tablet can be used; phones will not work.
  - Phones are a safety issue.
- PREBOOK
  - We monitor prebookings, and schedule courses based on those prebooked.
- Leave Management web-based course is back in LEO.

## Success Series Webinars

- Exciting changes coming to the webinars.
- Will follow a quarterly format starting on the 17<sup>th</sup> of this month.
  - A new general topic each quarter.
  - Each month in that quarter will have a topic pertaining to the general topic.
  - We'll send out information each quarter introducing the new general topic.
  - Webinars are conducted in zoom format.

- December we will break from the Success Series webinars and will resume after the first of the new year.

**Mail Bag**

Q: I am not able to meet the tech requirements to attend a Virtual Capstone. My deadline is coming up, what do I do?

A: We are still extending those deadlines on a case by case basis. If you cannot meet those tech requirements, your deadline has passed, or your deadline is related to COVID-19, please email Glyn at [Glyn.Hays@la.gov](mailto:Glyn.Hays@la.gov). Please include your name, personnel number, course program, and deadline date.

**Questions:**

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