

# CPTP Training Coordinator Webinar

July 9, 2020

## Updates

- **Virtual Core Capstone Workshops**
  - Starting the week of July 20<sup>th</sup>.
  - Requires access to microphone and webcam.
  - Participants will not be allowed to register for the Workshops if they do not have a microphone or webcam.
  - Now available for booking in LEO.
  
- **Alt Core Capstone**
  - (3) 2-hour workshops
  - Must be completed in order
    1. Alt Core Workshop I
    2. Alt Core Workshop II
    3. Alt Core Workshop III
  - Must complete all three workshops in order to receive the Core Capstone qual.
  - Can register for all three workshops at one time.
  
- **Participant Registration Process**
  1. Participant registers for Workshop in LEO—will receive confirmation from LEO.
  2. Three (3) days prior to Workshop date, participants receive an email with Zoom link from SCS Facilitator.
  3. Participant clicks on Zoom link to register in Zoom.
  4. SCS Facilitator will approve/reject registration based on technical requirements.
    1. If approved, participants will receive a notification from Zoom containing a link to join workshop session.
    2. If denied, participant will receive an email from SCS staff.
    3. Participant receives a reminder email from Zoom one hour prior to workshop start time.

## Updates

- Virtual Group 1 Capstone Workshops coming in late August.
- Virtual Group 2 Capstone Workshops coming in the Fall.
- Will be exploring offering other courses in a workshop format in the Fall.
  - Agency mandates will be given priority

## **TC Mail Bag**

- “Do my supervisors need to complete Continuing Education every year?”
  - All classified Group 1 and Group 2 supervisors who have completed their mandatory training requirements are required to complete one (1) Continuing Education course from the list in LEO, or on our website each performance year.
  
- **Continuing Education**
  - A new list of Continuing Education courses has been released.
  - Information in LEO and on our website.
  - Take these courses now! Don’t wait till the end of the performance year.
  - 5 WBTS
    - Conflict Management
    - Emergency Preparedness
    - Competency Basics
    - Understanding and Managing Anger
    - Conducting Effective Meetings.

## **Questions:**

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