



AGENDA
COMPREHENSIVE PUBLIC TRAINING PROGRAM POLICY BOARD
TUESDAY, OCTOBER 9, 2012
9:00 A.M.

*(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201
NORTH THIRD STREET, BATON ROUGE, LOUISIANA)*

- Roll Call

1) **Status Report:**

Amanda Newfield, Training and Development Program Manager, State Civil Service, will update the Board on the following:

- **CPTP Training Utilization**
- **Senate Resolution 107 – Sexual Harassment Training**
- **Statewide Needs Assessment (Dana LeBherz, Trainer, State Civil Service, will present)**
- **HR Curriculum**
- **Support for Senate and Supreme Court in LEO**
- **Custom Training for Legislative and State Judiciary Agencies**
- **Revision of Act 377 Training**
- **New Leadership Training and Certificate Programs**

2) **Status Report:**

Shannon Templet, Director, State Civil Service, will update the Board on the organizational changes to the Workforce Development Division (**No Attachment**):

- **Organizational Changes**
 1. **Retirement**
 - a. Shelia Edwards
 2. **New Employees**
 - a. Glyn Hays
 - b. Kimberly Bourque
 - c. Linda Winnfield

3) **CPTP Certificates:**

State Civil Service submits the names of all persons who have completed the requirements for the Professional Certificate, Cultivating Organizational Leadership Certificate, Work Life Balance Certificate, Strategic Planning I Certificate, Strategic Planning II Certificate, and/or Leadership Communication Certificate.

4) **Adoption of Meeting Dates for 2013:**

State Civil Service requests that the Board adopt its meeting dates for calendar year 2013. This list is required under Revised Statute 42:19.A9(1).

5) Consideration of the Minutes of the Board Meeting held on February 9, 2012.
