



MINUTES/ACTIONS: Updated

AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, MAY 6, 2026
9:00 A.M.

BYRON P. DECOTEAU, JR.
DIRECTOR

LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA



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- Roll Call

The State Civil Service Commission convened its monthly general business meeting at 9:25 a.m. on Wednesday, May 6, 2026. Present were Chairman Stewart Gentry, Vice Chairman D. Scott Hughes, Commissioners Candace Carter, Thomas Grimstad, Craig Netterville, Jo Ann Nixon, and Codi Plaisance.

- Opportunity for Public Comment (No Attachment)

The secretary informed the Commissioners of an email received the morning of May 6, 2026, from Kendrick L. Mitchell, which was provided to each of them.

On motion duly made, seconded, and passed; the Commission took the specified action as listed for each of the requests listed below:

- 1) **Resolution** to express gratitude and appreciation to all state classified employees for their outstanding service to the citizens of Louisiana. **The Commission unanimously adopted the Resolution as written.**
- 2) Consideration of the **Minutes** of the Commission meeting held April 1, 2026. **The Commission unanimously approved the minutes as written.**
- 3) Request for Commission approval of **Suspension Pending Criminal Proceedings of Jeffrey Hall** by Pontchartrain Levee District. **The Commission unanimously granted the request of Pontchartrain Levee District to suspend Jeffrey Hall, without pay, pending criminal proceedings. ~~In addition, the Commission approved to allow Jeffrey Hall to use the remaining balance of his leave.~~**
- 4) **Public Hearing** to consider proposed changes to the Classification and Pay Plan (details contained in General Circular Number 2026-018)
 - Public Comments**The Commission conducted a public hearing to consider proposed changes to the Classification and Pay Plan and provided opportunity for public comments, to which there were none.**

On motions duly made, seconded, and unanimously passed, the Commission approved the pay plan proposal for Exhibit A being contingent upon the Governor's approval, and Exhibit B, which requires approval only from the State Civil Service Commission. Also, the Commission granted authority to the State Civil Service Director to set the effective date no sooner than 10 days following gubernatorial approval.

- 5) Request of the **Louisiana State Licensing Board for Contractors**, for an exception under State Civil Service Rule 14.1(p) to allow a classified employee currently serving as the statutory appointing authority in the Department to be eligible for promotion to a classified position. **Kevin Oakley, Human Resources Analyst with the Louisiana State Licensing Board for Contractors, answered questions from the commissioners. After discussion, the Commission denied the request with a vote of 5 to 2. Chairman Gentry and Commissioner Nixon voted in support.**
- 6) Request of the **Fletcher Technical Community College (Fletcher)** to appear before the SCS Commission to request approval to amend an existing janitorial contract to include and outsource maintenance operations. **Gina Marcel, Executive Director of Talent, and Tracy Carmichael, Associate Vice Chancellor for Finance and Administration with Fletcher Technical Community College provided a presentation to the commissioners and answered questions. The Commission unanimously granted the request.**
- 7) Request of the **Department of Transportation and Development** to exempt from the classified service, one (1) Legislative Assistant position, in accordance with State Civil Service Rule 4.1(d)2, effective May 6, 2026, through May 5, 2030. **The Commission unanimously granted the request.**
- 8) Request of the **Greater Baton Rouge Port Commission**, to exempt from the classified service, one (1) Director, in accordance with State Civil Service Rule 4.1(d)2, effective May 15, 2026, through December 10, 2029. **The Commission unanimously granted the request.**
- 9) Request of the **Louisiana Department of Insurance** to exempt from the classified service, one (1) Assistant Director position, in accordance with State Civil Service Rule 4.1(d)2, effective May 6, 2026, through June 30, 2028. **The Commission unanimously granted the request.**
- 10) Request of the **Louisiana Department of Health, Medical Vendor Administration**, to exempt one (1) Deputy Executive Director position from the classified service in accordance with State Civil Service Rule 4.1(d)2, effective May 6, 2026, through May 5, 2030. **The Commission unanimously granted the request.**
- 11) Request of **Louisiana Works** to exempt from the classified service, one (1) Administrator position, in accordance with State Civil Service Rule 4.1(d)2, effective May 6, 2026, through May 5, 2030. **The Commission unanimously granted the request.**
- 12) Request of the **Port of New Orleans** to extend authority to exempt from the classified service one (1) Deputy Director position, in accordance with State Civil Service Rule 4.1(d)2, effective June 8, 2026, through June 7, 2030. **The Commission unanimously granted the request.**
- 13) Request of the **Sabine River Authority** to exempt from the classified service, fifty-five (55) positions, in accordance with State Civil Service Rule 4.1(d)2, effective July 1, 2026, through June 30, 2030. **Warren Founds, Executive Director of the Sabine River Authority, answered questions of the commissioners. The Commission unanimously granted the request.**
- 14) Request of the **Department of Public Safety and Corrections, Public Safety Services - Office of State Police**, to amend a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective May 6, 2026. **The Commission unanimously granted the request.**
- 15) Request of **Louisiana State University Health Science Center - New Orleans** to amend an Optional Pay policy in accordance with State Civil Service Rule 6.16.2, effective May 6, 2026. **The Commission unanimously granted the request.**

- 16) Request of the **Louisiana Department of Health** to amend their Premium Pay policy for Nursing Assistant job titles across all five (5) facilities, in accordance with State Civil Service Rule 6.16 (a), effective May 6, 2026. **The Commission unanimously granted the request.**
 - 17) Request of the **Louisiana Department of Health** to amend a Special Entrance Rate policy for Nursing Assistant titles across all five (5) facilities, in accordance with State Civil Service Rule 6.5 (b), effective May 6, 2026. **The Commission unanimously granted the request.**
 - 18) Request of the **Department of Public Safety and Corrections, Corrections Services**, to amend a Special Entrance Rate Policy for Corrections Officer job titles in accordance with State Civil Service Rule 6.5(b), effective July 1, 2026. **The Commission unanimously granted the request.**
 - 19) Request of the **Department of Public Safety and Corrections, Public Safety Services - Office of State Police**, to amend a Special Entrance Rate policy for the DPS Police job titles in accordance with State Civil Service Rule 6.5(b), effective May 6, 2026. **The Commission unanimously granted the request.**
 - 20) Report on **State Civil Service** Rule 6.16(a), Premium Pay policies, up to \$2.00 per hour, for all hours worked, approved under the Director's delegated authority. **Director Decoteau provided a summary of premium pay policies, up to \$2.00 per hour, approved under the Director's delegated authority.**
- Director's Report
 - **The commissioners received a report of all pending appeal cases as of April 29, 2026.**
 - **The department requested permission to promulgate rules regarding Chapter 13, including but not limited to the following: 13.10, 13.11, 13.37 and 13.39. The Commission approved the request.**
 - **The department continues to monitor the 2026 Regular Legislative session. There have been no substantive changes since the April meeting.**
 - **Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.)**

On motion duly made, seconded, and unanimously passed, the Commission agreed to adjourn for executive session to consider Applications for Review of Civil Service Appeals and Personnel Matters.

There being no further business, the meeting adjourned at 11:13 a.m. on May 6, 2026.

Respectfully submitted,

Byron P. Decoteau, Jr., Director

J. Stewart Gentry, Chairman