



MINUTES/ACTIONS

AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, JANUARY 8, 2020
9:00 A.M.

BYRON P. DECOTEAU, JR.
DIRECTOR

LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA

- Roll Call

The State Civil Service Commission convened its monthly general business meeting at 9:13 a.m. on Wednesday, January 8, 2020. Present were Chairman David Duplantier, Vice Chairman D. Scott Hughes, Curtis “Pete” Fremin, G. Lee Griffin, John McLure and Jo Ann Nixon. Commissioner Ronald Carrere, Jr., was absent.

- Opportunity for Public Comment (No Attachment)
No requests received from the public to address the commission.
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On motion duly made, seconded, and passed; the Commission took the specified action as listed for each of the requests listed below:

- 1) **Election of Officers:** Chairman and Vice Chairman (No Attachment) **The Commission unanimously re-elected Commissioner David Duplantier to serve as Chairman and unanimously re-elected D. Scott Hughes to serve as Vice Chairman.**
- 2) Consideration of the **Minutes** of the Commission meeting held December 4, 2019. **The Commission approved the minutes as written.**
- 3) **Public Hearing** to consider proposed changes to Civil Service Rules 22.3(b)13, 22.8(c), 23.3(a)5, and 23.5(b)5 (Details contained in General Circular No. 2019-043)
 - Public Comments
After receiving comments from the Director, and providing opportunity for public comments, to which there were none, the Commission accepted the proposed changes to Civil Service Rules 22.3(b)13, 22.8(c), 23.2(a)5, and 23.5(b)5.

On motion duly made, seconded, and passed; the Commission unanimously amended Civil Service Rules 22.3(b)13, 22.8(c), 23.2(a)5, and 23.5(b)5.

- 4) Request of the **Louisiana Department of Health—Office for Citizens with Developmental Disabilities—Central Louisiana Supports and Services Center** to establish a Special Entrance Rate policy in accordance with State Civil Service Rule 6.5(b), effective January 27, 2020. **The Commission unanimously granted the request.**
- 5) Request of the **Louisiana Department of Health—Office for Citizens with Developmental Disabilities—Central Louisiana Supports and Services Center** to establish a Premium Pay policy in accordance with State Civil Service Rule 6.16(a), effective January 27, 2020. **The Commission unanimously granted the request.**

- 6) Request of the **Louisiana Department of Health—Office for Citizens with Developmental Disabilities—Central Louisiana Supports and Services Center** to establish a Premium Pay policy in accordance with State Civil Service Rule 6.16(a), effective January 27, 2020. **The Commission unanimously granted the request.**
- 7) Request of **Greater Baton Rouge Port Commission (GBRPC)** to establish a Premium Pay policy in accordance with State Civil Service Rule 6.16(a), effective January 8, 2020. **The Commission unanimously granted the request.**
- 8) Request of **Northwest Louisiana Human Services District (NLHSD)** to implement a premium pay policy in accordance with State Civil Service Rule 6.16(a), effective January 8, 2020. **The Commission unanimously granted the request.**
- 9) Request of **Louisiana State University A&M College Police Department**, to establish a Perquisites policy in accordance with State Civil Service Rule 6.3.1, effective January 8, 2020. **The Commission unanimously granted the request.**
- 10) Request of the **Department of Children and Family Services** to extend authority to exempt from the classified service, one (1) Project Director position, in accordance with State Civil Service Rule 4.1(d)2, effective January 12, 2020 through January 11, 2024. **The Commission unanimously granted the request.**
- 11) Request of the **Department of Insurance** to extend authority to exempt from the classified service one (1) Deputy Commissioner position, in accordance with State Civil Service Rule 4.1(d)2, effective January 12, 2020 through January 11, 2024. **The Commission unanimously granted the request.**
- 12) Request of the **Department of Insurance** to extend authority to exempt from the classified service one (1) Liaison Officer position, in accordance with State Civil Service Rule 4.1(d)2, effective January 12, 2020 through January 11, 2024. **The Commission unanimously granted the request.**
- 13) Request of the **Department of Public Safety-Office of Motor Vehicles** to extend authority to exempt from the classified service two (2) Public Affairs Officer positions, in accordance with State Civil Service Rule 4.1(d)2, effective January 12, 2020 through January 11, 2024. **The Commission unanimously granted the request.**
- 14) Request of the **Louisiana Department of Revenue** to exempt from the classified service, one (1) Liaison Officer position, in accordance with State Civil Service Rule 4.1(d)2, effective January 8, 2020 through January 7, 2024. **The Commission unanimously granted the request.**
- 15) Request of the **Louisiana Educational Television Authority/Louisiana Public Broadcasting** to exempt from the classified service, two (2) Mass Communication Specialist positions and one (1) Director position, in accordance with State Civil Service Rule 4.1(d)2, effective January 8, 2020 through January 7, 2024. **The Commission unanimously granted the request.**
- 16) Request of the **Louisiana Educational Television Authority/Louisiana Public Broadcasting** to extend authority to exempt from the classified service one (1) Deputy Director position, in accordance with State Civil Service Rule 4.1(d)2, effective January 8, 2020 through January 7, 2024. **The Commission unanimously granted the request.**
- 17) Request of the **Louisiana Educational Television Authority/Louisiana Public Broadcasting** to extend authority to exempt from the classified service one (1) Project Coordinator position, in accordance with State Civil Service Rule 4.1(d)2, effective January 8, 2020 through January 7, 2024. **The Commission unanimously granted the request.**

- 18) Request of the **Louisiana Public Defender Board** to extend authority to exempt from the classified service, one (1) Capital Case Coordinator, in accordance with State Civil Service Rule 4.1(d)2, effective February 3, 2020 through February 2, 2024. **The Commission unanimously granted the request.**
- 19) Request of the **Louisiana Public Defender Board** to extend authority to exempt from the classified service, one (1) Trial-Level Compliance Officer, in accordance with State Civil Service Rule 4.1(d)2, effective February 3, 2020 through February 2, 2024. **The Commission unanimously granted the request.**
- 20) Request of the **Louisiana Public Defender Board** to extend authority to exempt from the classified service, one (1) Juvenile Compliance Officer, in accordance with State Civil Service Rule 4.1(d)2, effective February 3, 2020 through February 2, 2024. **The Commission unanimously granted the request.**
- 21) Request of the **Louisiana Workforce Commission** to extend authority to exempt from the classified service one (1) Director of Medical Services position, in accordance with State Civil Service Rule 4.1(d)2, effective January 9, 2020 through January 8, 2024. **The Commission unanimously granted the request.**
- 22) Report on **State Civil Service Rule 6.5(c) and 6.5(g) Exceptions** granted by the Director. **Director Decoteau informed the Commission that eleven (11) total exceptions under State Civil Service Rule 6.5(c) and 6.5(g) were granted between September 24, 2019 through December 31, 2019.**
- 23) Monthly Contract Review Report **Director Decoteau provided a summary of contracts reviewed by the department for the period of November 25, 2019 through December 30, 2019.**
- 24) **10:30 Public Investigation of James Lumar (Byron P. Decoteau, Jr., Complainant), Docket No. I-18596.**The respondent is self-represented and Sherri Gregoire is representing the complainant. **The Commission unanimously accepted a settlement in the public investigation of James Lumar in accordance with the terms read on the record.**
- 25) **10:30 Public Investigation of Ronnie Feist (Byron P. Decoteau, Jr., Complainant), Docket No. I-18596.** The respondent is self-represented and Sherri Gregoire is representing the complainant. **The Commission unanimously accepted a settlement in the public investigation of Ronnie Feist in accordance with the terms read on the record.**

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- Director's Report: Byron P. Decoteau, Jr.
Director Decoteau did not present a Director's Report.

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- Consideration of a motion to *recess / adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.)

On motion duly made, seconded and unanimously passed; the Commission agreed to recess at 9:51 a.m. for Executive Session to consider Applications for Review of Civil Service Appeals and personnel matters.

The Commission reconvened at 10:35 a.m. to hear the Public Investigations of James Lumar, Docket No. I-18596 and Ronnie Feist, Docket No. I-18596.

There being no further business, the meeting adjourned to Executive Session to discuss Applications for Review of Civil Service Appeals and to discuss Personnel Matters at 10:30 a.m. on January 8, 2020.

Respectfully submitted,

Byron P. Decoteau, Jr., Director

David Duplantier, Chairman