Byron P. Decoteau, Jr., Director
Post Office Box 94111
Baton Rouge, LA 70804-9111
Appeals Division 225.342.8070
scs-appeals@civilservice.la.gov
civilservice.la.gov

NOVEMBER 19, 2026

NOTICE OF HEARING

JENNIFER BROOKS vs. LSU HEALTH SCIENCES CENTER - NEW ORLEANS
DOCKET NO.: 19262

THURSDAY, DECEMBER 10, 2026, at 10:00 am

LSU HEALTH SCIENCES CENTER - NEW ORLEANS
RESOURCE CENTER BUILDING
ROOM 603A
433 BOLIVAR STREET
NEW ORLEANS, LA 70112
504-568-8448

OLIVIA MARCHAND
FOR THE
STATE CIVIL SERVICE COMMISSION

Public hearing on the appeal of JENNIFER BROOKS vs. LSU HEALTH SCIENCES CENTER - NEW ORLEANS; Docket No.: 19262. The employee is self-represented, and Corinne Blache represents the agency.

Each party shall be responsible for providing notice to all witnesses subpoenaed by that party that all previously issued subpoenas remain in full force and effect. Unless expressly released from the obligation to appear, each subpoenaed witness shall appear at the date, time, and place specified in this Notice. If there are any modifications or additions to the subpoena requests, they must be completed in accordance with Civil Service Rule 13.21.

Instructions: Subpoenas are issued in accordance with Civil Service Rule 13.21. The request for subpoenas shall contain: 1) the names of the witnesses; 2) the street addresses where the witnesses can be served (if a formal subpoena) or the agency where the witness is employed (if a state employee); and 3) a brief statement of what is intended to be proved by each witness. Subpoenas not relevant to the issues in this appeal may be denied.

A continuance of the hearing will only be granted based on a written motion and accompanying order, with documents attached supporting the reason you are requesting a continuance. It will only be granted for compelling cause or to serve the ends of justice. Obtaining an attorney at the last minute is not compelling cause. If you are given a continuance and your appeal is ultimately granted, the Commission or the Referee may deny you any compensation for that portion of time lost because of the continuance. See Rule 13.18(b). We accept all filings by email to scs-appeals@civilservice.la.gov.

NOTES:
All exhibits to be introduced during the hearing must be brought to the hearing on a USB drive. Equipment is available for viewing videos in the Hearing Room.
If you are disabled and need accommodations to appear and/or testify at this hearing, please call or email the Appeals Section immediately.