Transition - Performance Evaluation System (PES) Form

* *Planning/Ratings are not required between December 14, 2011 and June 29, 2012.*
* *All employees* ***must*** *be rated by June 30, 2012.*
* *Rating effective date shall be recorded as July 1, 2012.*

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| --- | --- | --- | --- |
| **Employee** |  | **Department/Unit** |  |
| **Personnel #** |  | **Position** |  |

|  |  |
| --- | --- |
|[ ]  ***SATISFACTORY****equivalent to a Meets Requirement Rating* |[ ]  ***NEEDS IMPROVEMENT / UNSATISFACTORY***  *equivalent to a Poor Rating* |
|[ ]  ***UNRATED*** |[ ]  ***NOT EVALUATED*** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Employee Signature** |  | **Date** |  |
| **Supervisor Signature** |  | **Date** |  |