



**DESIGNATION OF RESPONSIBILITY\***

**A. PRESIDENT/CHANCELLOR**

Ultimate responsibility for equal employment opportunity and its full achievement through this Affirmative Action Plan rests with the System President, each campus Chancellor, and Law School Chancellor, both institutionally and under the law. Overall responsibility for implementation of the Affirmative Action Plan is delegated to John J. Jones, who is designated as the Equal Employment Opportunity Coordinator for the University System and the Baton Rouge campus; Jane G. Maggio is designated for the New Orleans campus.

Their responsibilities include, but are not necessarily limited to, the following:

- Overall programmatic responsibility to assure that all employment practices are conducted in a manner which does not discriminate unlawfully.
- Technical assistance to hiring departments' development of affirmative action recruitment strategies.

**B. CHANCELLOR, VICE-CHANCELLORS, DEANS, DIRECTORS, DEPARTMENT HEADS, ETC.**

The respective campus Chancellors have the overall responsibility for EEO. Departmental administrators and other supervisors shall continue to maintain the appropriate equal employment opportunity structures which include documentation of departmental recruiting efforts and the rationale for the selection of each candidate hired for a position with the department and appropriate documentation of the reasons for employment of candidates selected in preference to others. In academic departments, the Vice Chancellor for Academic Affairs, Deans and Chairpersons will have the primary responsibility for Affirmative Action goals and compliance certification. In non-academic departments, the appropriate Vice Chancellor and department heads will have these responsibilities.

Other responsibilities of these administrators shall include, but not be limited to:

- Assistance in identification of problem areas and establishment of department goals and objectives.
- Regular discussions with departmental employees to be certain that our policies are being followed.
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\* Details may have been omitted from this sample for the sake of space.