



Louisiana  
**SCS**  
State Civil Service

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## GENERAL CIRCULAR NUMBER 2017-037

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**DATE:** September 22, 2017

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Announcement of October 4, 2017 Pay Hearing

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The State Civil Service Commission will hold a public hearing on Wednesday, October 4, 2017, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9:00 a.m. and will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 Third Street, Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

**THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (A) BELOW REQUIRES APPROVAL FROM BOTH THE STATE CIVIL SERVICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION AND APPROVED BY THE GOVERNOR.**

**EXHIBIT A:** New Jobs Proposed for Addition to the Pay Plan (see attached).

Further supplements adding items to these exhibits may be issued at the Commission Hearing.

**Please review this proposal and furnish us any comments that you consider pertinent by close of business September 29, 2017.** If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify Louisiana State Civil Service of such intentions in advance of the meeting. Please direct your comments to Brandy Malatesta (brandy.malatesta@la.gov) at 225-342-8083.

Please post this General Circular prominently so that all employees will receive notice of this hearing. If any special accommodations are needed, please notify us prior to this meeting.  
Sincerely,

s/Byron P. Decoteau  
Director

**Exhibits requiring approval from both the State Civil Service Commission and the Governor prior to implementation:**

**EXHIBIT A: NEW JOBS PROPOSED FOR ADDITION TO THE PAY PLAN**

JOB CODE	JOB TITLE	PAY SCHED	PAY LEVEL
173510	Investigative Specialist – Technical	TS	318