

**MINUTES / ACTIONS****AGENDA****STATE CIVIL SERVICE COMMISSION****SPECIAL MEETING****TUESDAY, JUNE 6, 2017****5:00 P.M. – 7:00 P.M.**

BYRON P. DECOTEAU, JR.
DIRECTOR

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

THE STATE CIVIL SERVICE COMMISSION CONVENED ITS MONTHLY GENERAL BUSINESS MEETING AT 5:14 P.M. ON TUESDAY, JUNE 6, 2017. PRESENT WERE CHAIRMAN DAVID DUPLANTIER, VICE-CHAIRMAN D. SCOTT HUGHES, COMMISSIONERS JOHN MCLURE, G. LEE GRIFFIN, C. PETE FREMIN, RONALD CARRERE AND JO ANN NIXON.

- Opportunity for Public Comment (No Attachment) **NO REQUESTS RECEIVED FROM THE PUBLIC TO ADDRESS THE COMMISSION.**

ON MOTION DULY MADE, SECONDED, AND PASSED; THE COMMISSION TOOK THE SPECIFIED ACTION AS LISTED FOR EACH OF THE REQUESTS LISTED BELOW:

- 1) Public Hearing to Consider Proposed Changes to Chapters 1, 5, 6 and 19 of the Civil Service Rules. (Details contained in General Circular No. 2017-012)
 - Formal Presentation of Proposed Exhibits **DIRECTOR BYRON DECOTEAU PROVIDED THE COMMISSION WITH A PRESENTATION OF PROPOSED EXHIBITS AND AN OVERVIEW OF WRITTEN COMMENTS RECEIVED DURING THE PUBLIC COMMENT PERIOD.**
 - Public Comments **THE COMMISSION OPENED THE FLOOR AND RECEIVED PUBLIC COMMENTS.**

THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 7:06 P.M. UNTIL 9:00 A.M., WEDNESDAY, JUNE 7, 2017.

**MINUTES / ACTIONS****AGENDA****STATE CIVIL SERVICE COMMISSION****GENERAL BUSINESS MEETING****WEDNESDAY, JUNE 7, 2017****9:00 A.M.**

BYRON P. DECOTEAU, JR.
DIRECTOR

(LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

THE STATE CIVIL SERVICE COMMISSION CONVENED ITS MONTHLY GENERAL BUSINESS MEETING AT 9:19 A.M. ON WEDNESDAY, JUNE 7, 2017. PRESENT WERE CHAIRMAN DAVID DUPLANTIER, VICE-CHAIRMAN D. SCOTT HUGHES, COMMISSIONERS JOHN MCLURE, G. LEE GRIFFIN, C. PETE FREMIN, RONALD CARRERE AND JO ANN NIXON.

- Opportunity for Public Comment (No Attachment) **NO REQUESTS FOR PUBLIC COMMENTS ON MATTERS THAT WEREN'T LISTED ON THIS AGENDA.**

ON MOTION DULY MADE, SECONDED, AND PASSED; THE COMMISSION TOOK THE SPECIFIED ACTION AS LISTED FOR EACH OF THE REQUESTS LISTED BELOW:

- 1) Continuation: Public Hearing to Consider Proposed Changes to Chapters 1, 5, 6 and 19 of the Civil Service Rules. (Details contained in General Circular No. 2017-012) **THE COMMISSION CONDUCTED A PUBLIC HEARING TO CONSIDER ADOPTING PROPOSED CHANGES TO CHAPTERS 1, 5, 6 AND 19 OF THE CIVIL SERVICE RULES AS DETAILED IN GENERAL CIRCULAR 2017-012 AND RECEIVED PUBLIC COMMENTS.**
 - Public Comments
 - Consideration of rule adoptions

ON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY PASSED; THE COMMISSION APPROVED AMENDING PROPOSED CHANGES TO CIVIL SERVICE RULE 6.32(b)4, TO DELETE THE NUMBER 1 AND INSERT THE NUMBER 2. THE AMENDED PROPOSED CHANGE TO RULE 6.32(b)4 NOW READS AS FOLLOWS:

Rule 6.32 Market Adjustments

(a) ...

(b) ...

1. ...

2. ...

3. ...

4. If the employee's hourly rate of pay is fixed at a point above the 3rd quartile up to the maximum of his pay range, his pay shall be increased by 2%.

ON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY PASSED; THE COMMISSION APPROVED REMOVING THE PROPOSED REPEAL OF CIVIL SERVICE RULE 6.14.2 AND LEAVE THIS RULE AS IS AND ALLOW IT TO EXPIRE BY OPERATION OF TIME.

ON MOTION DULY MADE, SECONDED, AND PASSED BY A VOTE OF 6-1; THE COMMISSION APPROVED THE PROPOSED CHANGES TO CHAPTERS 1, 5, 6 AND 19 OF THE CIVIL SERVICE RULES, AS AMENDED ON THE FLOOR, CONTINGENT UPON GOVERNOR'S APPROVAL. (COMMISSIONER C. PETE FREMIN OPPOSED.)

- 2) Request of State Civil Service, in accordance with State Civil Service Rule 6.3(c), to implement a 2% general increase for all eligible classified employees, effective January 1, 2018. **THE COMMISSION GRANTED THE REQUEST CONTINGENT UPON GOVERNOR'S APPROVAL.**
- 3) Request of State Civil Service to abolish the pre-approved Special Entrance Rate limits for all jobs effective July 1, 2017. **THE COMMISSION GRANTED THE REQUEST.**
- 4) Request of State Civil Service for authority under the provisions of State Civil Service Rule 4.1(d)1, to allow incumbents appointed to a 4.1(d)1 Security Officer position that is filled with off-duty East Baton Rouge Sheriff's Deputies on a rotating basis to provide security in state buildings, to work up to 2080 hours in a 12-month appointment period, effective June 7, 2017 with no expiration date. **THE COMMISSION GRANTED APPROVAL FOR A PERIOD OF SIX MONTHS, EFFECTIVE JUNE 7, 2017 THROUGH DECEMBER 6, 2017.**
- 5) Request of the Louisiana Department of Health – Office of Behavioral Health for authority under the provisions of State Civil Service Rule 4.1(d)1, for an additional 1245 hours to be worked within the 12-month appointment period for one (1) Program Assistant, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JUNE 7, 2017 AND DOES NOT INCLUDE ANY HOURS WORKED OVER 1,245 PRIOR TO THIS DATE.**
- 6) Request of the Louisiana Housing Corporation to extend authority to exempt from the classified service, one (1) Executive Counsel position, in accordance with State Civil Service Rule 4.1(d)2, effective July 1, 2017 through June 30, 2022. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2021.**
- 7) Request of the Port of New Orleans to extend authority to exempt from the classified service, three (3) positions, in accordance with State Civil Service Rule 4.1(d)2, effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 8) Request of the Port of New Orleans to exempt from the classified service, one (1) Port General Agent position, in accordance with State Civil Service Rule 4.1(d)2, effective June 7, 2017 through June 6, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE TO EXEMPT (1) PORT GENERAL AGENT POSITION, EFFECTIVE JUNE 7, 2017 THROUGH JUNE 6, 2021; AND REVOKED THE AUTHORITY OF (1) PORT GENERAL AGENT, POSITION #14525 EFFECTIVE JUNE 7, 2017.**

- 9) Request of the Division of Administration to exempt from the classified service, six (6) Disaster Recovery Specialist positions and four (4) Disaster Recovery Manager positions, in accordance with State Civil Service Rule 4.1(d)2, effective June 7, 2017 through October 12, 2018 and revoke authority for (10) positions, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 10) Request of the Louisiana Used Motor Vehicle Commission to establish an Advanced Degree policy in accordance with State Civil Service Rule 6.16(h), effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 11) Request of the Department of Environmental Quality to amend its Advanced Degree policy in accordance with State Civil Service Rule 6.16(h), effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 12) Request of the Office of State Examiner, Municipal Fire and Police Civil Service to amend the Attainment of Advanced Degree section of its Comprehensive Pay Administration policy, in accordance with State Civil Service Rule 6.16(h), effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 13) Request of the Department of Transportation and Development to amend its Comprehensive Pay policy in accordance with State Civil Service Rules 6.5(b), 6.16(a), 6.16(d), 6.16(g), 6.16(h), 6.16.2 and 6.28, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 14) Request of the Northwest Louisiana Human Services District to establish a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 15) Request of the Port of New Orleans for a lump sum Optional Pay Adjustment of 6% (with 4% base already granted by the agency) for Mallory Rodrigue, Engineer 5, in accordance with State Civil Service Rules 6.16.2, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 16) Request of the Department of Education to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
 - a. Debra Desormeaux, Education Program Consultant 3
 - b. Dari Miller, Education Program Consultant 2

- 17) Request of the Department of Education to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
- a. Jennifer Baird, Education Program Consultant 5-B
 - b. Gwendolyn Myers, Education Program Consultant 4
 - c. Larry Alexander, Education Program Consultant 5-A
 - d. Martresaca Jackson, Human Resources Analyst B
 - e. Loria Jackson, Administrative Program Specialist A
 - f. Leslie Hill, Executive Management Officer
- 18) Request of the Department of Wildlife and Fisheries to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018 BY A VOTE OF 6-1. (VICE-CHAIRMAN HUGHES OPPOSED.)**
- a. Karen Maxwell, Custodian 2
 - b. Heath Bordelon, Custodian 2
 - c. Tamara Gordon, Administrative Coordinator 2
- 19) Request of the Louisiana Department of Health for an extension of a job appointment for Ucheoma Nwagbara, Policy Planner 3, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through September 30, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 20) Request of the Division of Administration for an extension of a job appointment for Karen Price, Accountant 3, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 21) Request of the Office of Aging and Adult Services for an extension of a job appointment for Caroline Messenger, Program Monitor - DHH, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 22) Request of the Office of Aging and Adult Services to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through December 31, 2018: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW.**
- a. Michelle Jones-Barrow, Program Monitor-DHH
 - b. Raymond Navarro, Program Monitor-DHH
 - c. Stephanie Ward, Program Monitor-DHH
 - d. Katrina Washington, Program Monitor-DHH
 - e. Evangeline Boyles, Program Monitor-DHH
 - f. Elizabeth Ersoff, Program Monitor-DHH
- 23) Request of the Office of Aging and Adult Services for an extension of a job appointment for Edward Smith, Program Manager 1-A, in accordance with State Civil Service Rule 23.5(a),

effective July 1, 2017 through April 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**

- 24) Request of the Louisiana Department of Health for an extension of a job appointment for Yolanda Ellis, Medicaid Program Monitor, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through December 31, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 25) Request of the Louisiana Department of Health for an extension of a job appointment for Destiny Rhomfeld, Medicaid Program Manager 1-A, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 26) Request of the Louisiana Department of Health for an extension of a job appointment for Leslie Coates, Medicaid Program Specialist 2, in accordance with State Civil Service Rule 23.5(a), effective July 22, 2017 through July 21, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 22, 2017 THROUGH JULY 21, 2018.**
- 27) Request of the Department of Education to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW.**
- a. Christopher Norton, Budget Analyst 3
 - b. Sherry Duncan, Budget Analyst 3
- 28) Request of the Department of Wildlife and Fisheries to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
- a. Matthew Boasso, Biologist 3
 - b. Kristen Thibodaux, Biologist 3
- 29) Request of the Department of Wildlife and Fisheries for an extension of a job appointment for Damon Morris, Business Development Officer 3, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**

- 30) Request of the Department of Wildlife and Fisheries to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
- a. Steven Pearson, Biologist Supervisor
 - b. Casey Wright, Biologist 3
- 31) Request of the Department of Wildlife and Fisheries to extend the job appointments listed below, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021: (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUESTS LISTED BELOW, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
- a. John Deville, Wildlife and Fisheries Technician 4
 - b. Michael Bothel, Wildlife and Fisheries Technician 4
 - c. Michael Greene, Biologist 3
- 32) Request of the Department of Wildlife and Fisheries for an extension of a job appointment for Patrick Morris, Marine Operator 2, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2019. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.**
- 33) Request of the Department of Children and Family Services for an extension of a job appointment for Natasha Carter Benoit, Attorney 2, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2021. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST, AS RECOMMENDED BY STATE CIVIL SERVICE, EFFECTIVE JULY 1, 2017 THROUGH SEPTEMBER 30, 2018.**
- 34) Request of the Department of Public Safety, Office of State Police to reappoint two (2) classified WAE incumbents who exceeded 1245 hours, in accordance with State Civil Service Rule 23.6(a-b), effective June 15, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 35) Request of the Louisiana Secretary of State, Department of State for authority under the provisions of State Civil Service Rule 23.6(a-b), to reappoint incumbents who previously exceeded the 1245 hours in a 12-month appointment period and to allow all incumbents appointed to the Classified WAE Elections Machine Mechanic to work up to 2080 hours in a 12-month appointment period, effective July 1, 2017 through June 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 36) Consideration of the Minutes of the Commission Meeting held on May 3, 2017. **THE MINUTES WERE APPROVED BY THE COMMISSION AS WRITTEN.**
- 37) Monthly Contract Review Report **DIRECTOR DECOTEAU PROVIDED A SUMMARY OF CONTRACTS REVIEWED BY THE DEPARTMENT FOR THE PERIOD OF APRIL 20, 2017 THROUGH MAY 23, 2017.**

- 38) Report on Evaluation Reports Issued
Human Resources Evaluation Reports:
- LSU Agricultural Center
 - Department of Culture, Recreation and Tourism
 - Capital Area Human Services District
 - South Central Louisiana Human Services Authority
 - Eastern Louisiana Mental Health System
- (Appearance by Melinda Robert of the Department of State Civil Service.) **REPORTS WERE PRESENTED TO THE COMMISSION BY MELINDA ROBERT.**
- 39) Request of the Department of Transportation and Development for an extension of a job appointment for Jenan Nakhleh, Engineer 4, in accordance with State Civil Service Rule 23.5(a), effective September 3, 2017 through September 2, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 40) Request of the Department of Transportation and Development for an extension of a job appointment for Roy Schmidt, Engineer 6 DCL, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2017 through June 30, 2018. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 41) Request of the Department of Corrections for a base pay Optional Pay Adjustment of 3% (with 7% already granted by the agency) for Melanie Gueho, Business Analytics Specialist, performing additional duties in accordance with State Civil Service Rule 6.16.2, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**
- 42) Request of the Coastal Protection and Restoration Authority to establish a Rewards and Recognition Policy, in accordance with State Civil Service Rule 6.16.1, effective June 7, 2017. (Representative of the agency to sign in at door upon arrival to answer any questions of the Commission.) **THE COMMISSION GRANTED THE REQUEST.**

**ON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY PASSED;
THE COMMISSION APPROVED ADDING A REQUEST TO THE AGENDA.**

- 43) Request of the Office of Financial Institutions for an Individual Pay Adjustment in the amount of \$174.40 biweekly for Megan Braxton, Compliance Examiner 2, in accordance with State Civil Service Rule 6.16(c), effective June 7, 2017. **THE COMMISSION GRANTED THE REQUEST.**

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- Director's Report **Byron P. Decoteau, Jr., Director**
 - *Thanked all involved with the Redesign project and everyone that contributed by submitting public comments and suggestions.*
 - *Recognized Marian Berkett, Louisiana's oldest lawyer, died Sunday June 4th at age 104. Ms. Berkett served on the State Civil Service Commission from 1963 – 1975 and the Louisiana Civil Service League.*
 - *Reminded HR Community that today's Quarterly HR Community Meeting was cancelled.*

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- **Consideration of a motion to *recess / adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals. (All Commissioners to verbally vote.) **ON MOTION DULY MADE, SECONDED, AND UNANIMOUSLY PASSED; THE COMMISSION AGREED TO ADJOURN FOR EXECUTIVE SESSION TO CONSIDER APPLICATIONS FOR REVIEW OF CIVIL SERVICE APPEALS.****
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THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 11:50 A.M. ON WEDNESDAY, JUNE 7, 2017.

RESPECTFULLY SUBMITTED,

BYRON P. DECOTEAU, JR., DIRECTOR

DAVID DUPLANTIER, CHAIRMAN